



Clinical Excellence Awards 2020

Applying for BAUS support - Revised Timeline

25 February 2020

Dear Colleague

ACTION FOR YOU: To note the new timeline to request BAUS support, new deadlines for RCS England and RCS Edinburgh submissions and the new closing date for the ACCEA 2020 round.

In particular to note the BAUS deadline for support is now three days after the official opening date of the 2020 round. This is because we need to allow time to ensure entries are marked in good time to meet deadlines for submitting BAUS rankings to the RCS Secretariat. However, the 2020 forms are available online now so you may

begin preparations before the formal opening date.

Key dates and deadlines:

**The ACCEA 2020 round
now formally opens on Friday 13
March 2020:**

Applications for Support

Deadline Date

Deadline for applications to **BAUS** (for both new awards and renewals) - Gold, Silver and Bronze.

**10.00 am on
Monday 16 March**

Note: Applications must be emailed to [BAUS](#).

All applications will be acknowledged by email. If you do not receive an acknowledgement, please telephone the BAUS office (020 8051 6703) to confirm receipt. **It is your responsibility to ensure your application has been received.**

Deadline for applications (new & renewal) to **The Royal College of Surgeons of England**. The College has emailed its Fellows directly & published information on its [website](#).

**10.00 am on Friday
3 April – Bronze,
Silver and Gold
Awards**

Note: If you wish to apply to the RCS England you must apply directly to the College as well as to BAUS. Applications cannot be transferred between BAUS and the RCS.

Deadline for applications (new & renewal) to **The Royal College of Surgeons of Edinburgh**. The College has written directly to all its

**5:00 pm on Friday
20 March – All
applications**

Fellows & published information on its [website](#).

Note: If you wish to apply to the RCS Edinburgh you must apply directly to the College as well as to BAUS. Applications cannot be transferred between BAUS and the RCS.

Deadline for **submission of applications to the ACCEA (on line via the ACCEA website)** for an award in 2020

**5.00 pm on
Thursday 7 May**

Note: The responsibility for the actual on-line submission of the application to the ACCEA rests with the applicant

As advised in our email dated 22 January, any BAUS member wishing to be considered for a Clinical Excellence Award in 2020 (new or renewal) **AND WHO WANTS TO APPLY FOR BAUS SUPPORT** should read this email carefully **and act promptly.**

The deadline for the submission of applications to BAUS for NEW or RENEWAL awards to BAUS is now **10:00 am on Monday 16 March 2020. Applications must be emailed to [BAUS](#).** All applications will be acknowledged by email - if you do not receive an acknowledgement, please telephone the BAUS office (020 8051 6703) to confirm receipt. **It is your responsibility to ensure your application has been received.**

INFORMATION ON THE 2020 ACCEA NATIONAL AWARDS ROUND

1. ACCEA – Guides, Application Forms and Registering on the ACCEA Website

The ACCEA have published 2020 application guidance ahead of the round opening – see link to its [website](#). The information includes a **Guide for National Award Applicants** (New and Renewal) which gives detailed information regarding completing the requisite forms for 2020. It is essential you read this carefully before submitting an application. The Guide will include information on who is eligible to apply for an award, the application process and the criteria for assessment.

The ACCEA website will also list FAQs.

The **2020 application form** is also now available on the ACCEA website.

It is very important you follow the instructions provided by the ACCEA, particularly when it comes to completing each of the five Domains on your application. Please bear in mind the applicants note that you should concentrate on recent contributions (since your last award or its renewal whichever is the more recent, or in the past 5 years for Bronze applications). Assessors need to be clear that your achievements are relevant to the

period covered in the application and so they need to know when they occurred; it is essential you make dates clear in your application.

To apply for a national award, you must be registered with the ACCEA and complete the online form. If you already have a user name and password you can use that to log-in, otherwise you will need to register by clicking on new account request. You can do this when the 2020 round opens on 13 March and should do so as soon as possible because, in the event the BAUS CEA Committee does support your application, we cannot add a citation for you or add you to our ranked list until you have registered on the ACCEA site.

*Please note - the responsibility for the actual online submission of the application to ACCEA rests with the applicant. **The deadline for submission of applications to the ACCEA is 5:00 pm on Thursday 7 May.***

2. BAUS CEA Process and submitting applications to BAUS (new awards and renewals)

In view of the very short deadline for the 2020 round, BAUS is adopting the same process as last year ie we will not be asking BAUS Regional Council Members to convene local meetings to consider applications for awards.

All applications (new and renewal) should be emailed

directly to the [BAUS Office](#).

However, the BAUS CEA Committee may seek the advice of RSPAs in respect to applications from members in their regions.

Deadline for submitting applications to BAUS (new awards and renewals) – 10:00 am on Monday 16 March. LATE SUBMISSIONS CANNOT BE ACCEPTED.

BAUS will convene its CEA Committee on 1 April.

3. Criteria to receive support from BAUS (new awards and renewals)

Based on the 2019 round we anticipate the number of nominations BAUS can make in 2020 will, once again, be very limited - ie 8 bronze, 4 silver and 2 gold.

Therefore, BAUS will be supporting nominations from those who have made a significant contribution to British urology regionally or nationally.

4. Applications for renewals

Awards are currently subject to application for renewal every five years. The onus is on the award holder to ensure that an application for renewal is submitted at the correct time and we strongly advise you to look carefully at the ACCEA 2020 Guide for National Awards which will give information on

applications for renewal awards.

In 2020 ACCEA will expect renewal applications will be from Consultants if:

- They received their current award in the 2016 round
- Their award was last renewed in 2015 (awarded in 2011, 2006, 2001)

In some cases, consultants will be renewing out of the usual cycle. Awards are reviewed earlier if there is a change in job or a significant change in job plan.

The onus is on the Award Holder to ensure an application for renewal is submitted at the correct time. If there are any extenuating circumstances (eg ill health) that the applicant or his/ her employer feel should be taken into account, this should be indicated when submitting the application.

If you wish to ask BAUS for a citation to support your renewal application you need to email your request to [BAUS](#), together with a copy of your application form (plus any additional forms) by **10:00 am on Monday 16 March. LATE SUBMISSIONS CANNOT BE ACCEPTED.**

In considering whether to support a renewal application with a citation BAUS will apply the same criteria used for new applications ie from those who have made a significant contribution to British urology

regionally or nationally. Please make sure this information is supplied in your application or in a covering email.

Requests for BAUS support will be considered at the BAUS CEA committee meeting. If approved they will be allocated to a committee member for the citation to be written.

5. Informing applicants of the outcome of the BAUS CEA Committee and actions to be taken by successful applicants

All applicants will be informed of the outcome of the BAUS CEA Committee by Friday 3 April.

6. Applications to RCS England and RCS Edinburgh

The table at the top of this email gives deadline dates for the submission of applications to the Colleges and links to their respective websites – [RCS England](#) and [RCS Edinburgh](#). Both Colleges have emailed their Fellows directly about this year's awards.

The ranking lists and citations which the RCS and Specialist Associations supply to ACCEA are considered to be important supplements to the evidence contained in the application forms. Therefore, you may wish to apply to both BAUS and the respective College for a place on their ranking lists.

Please note – you MUST also apply

directly to the RCS England or RCS Edinburgh. If there is someone on the BAUS ranked list who has not applied directly to the relevant RCS then the College will not be able to consider them.

7. What should I do if I am likely to change employer or retire?

If you are likely to change employer or retire in the next 18 months you should ask the [ACCEA](#) for their advice.

If you require any further information or have any queries please contact [Anne Bishop](#) or [Patricia Hagan](#).

With kind regards

BAUS Secretariat

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