

Section of SAS and Trust Urologists – Draft Terms of Reference (June 2023)

The primary objective of the Section is to support SAS and LED doctors to fully realise their potential as valued and effective members of urological teams thereby enhancing the delivery of care to patients and promoting clinical excellence.

The Section will encompass a broad group who may be at very different stages within their careers and with possibly widely differing aims and objectives, it will include SAS and Locally Employed Doctors, doctors pursuing parallel training and CESR and consultants who may have achieved CESR or who simply want to support colleagues. All who are supportive of the Section objectives are encouraged to join.

Roles & responsibilities:

To encourage urologists in the SAS/LED grades to join BAUS and the Section so that the Section can become an inclusive and representative group.

To develop an open, welcoming and knowledgeable network to support members in the SAS/LED grades, sharing and celebrating good practices and signposting useful sources of information.

Having regard to the range of educational activities and opportunities offered by BAUS and other providers, to identify gaps and where necessary develop educational activities targeted to the needs of specific groups of SAS/LED doctors.

To offer support and guidance to surgeons preparing CESR applications.

To develop and maintain a high-quality Section-specific area of the BAUS website.

To provide advice to the BAUS Trustees and Council in relation to political and policy issues that relate to the SAS/LED doctors. Note terms and conditions of employment, pay or any other union type business do not fall within BAUS's charitable objectives.

To develop effective working relationships with allied groups and organisations.

Section Membership

Any member interested in promoting the objectives of the Section.

(NB this would be in addition to the rule which allows members to join up to 3 of the clinical sections)

Section Executive Committee

Each section is administered by its own Executive Committee which is elected from within the Sections' membership consisting of:

- The Officers: Chairman, Vice Chairman and Honorary Secretary.
(In common with other Sections, the Chairman will represent the Section on BAUS Council and accordingly there will no longer be a separate SAS council rep)
- At least three, but not more than six, ordinary committee members. Committee members will be elected for three years and will be eligible for re-election for a second term of two years after which they would not be eligible for re-election for two years.

These ordinary committee members will be elected by the voting members of the Section (that is those members of the Section who are Members: Specialist Register, Urological Specialists or Trainees).

For 2024, when the committee is first established four ordinary members will be elected. For year two (2025) a further two Executive Committee members may be elected, to bring the committee to a full compliment of six. This is to avoid a situation where all members demit at one time.

As a committee of BAUS, each Section Executive Committee includes one member who is a BAUS trustee.

The Executive Committee may co-opt no more than three additional members each to serve for three years.

With the exception of the co-opted members, candidates for the Executive Committee shall be nominated by two voting Members of the Section and only voting members of the Section will be eligible to stand for election.

All Section elections will be by a simple majority and in the event of a tie there will be a second vote by the Executive Committee between the two tied nominees.

Officers

1. Elected Chair - inaugural term 2 years, chair must be SAS/LED at the time of election
2. Elected Vice-chair - 2 years followed by 2 years as Chair. Vice Chair must be SAS/LED at the time of election
3. Secretary - 2 years followed by a second optional re-elected 2 year term

With the exception of the Chair and Vice Chair, any voting member of the Section is eligible to stand for election.

Where there is more than one nomination for office, an election will be held and all voting members of the Section will be eligible to vote.

Elected officers shall remain on the Executive Committee for the full duration of their post (detailed below) rather than the duration of their position as an ordinary committee member.

Chair	2 years
Vice Chair	2 years (automatically moves to Chair)
Secretary	2 years (eligible for re-election for a further term of 2 years).

Finances

The Association's Financial Year runs from 1 January to 31 December each year. The Section's finances shall be operated as part of the accounts of the Association.